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California. State Library
REPORT
1910/12-1934/36
/12-1934/36

CALIFORNIA
STATE LIBRARY
GOVERNMENT
PUBLICATIONS

Biennial Report

OF THE

California State Library

1916

Biennial Report of the Trustees

OF THE

California State Library

FOR THE

Sixty-sixth and Sixty-seventh Fiscal Years

July 1, 1914, to June 30, 1916

CALIFORNIA STATE PRINTING OFFICE
SACRAMENTO
1916

26772

TRUSTEES.

Appointed by the Governor, term four years.

R. M. RICHARDSON, of Sacramento, *President*--Term expires February 28, 1914

A. H. HEWITT, of Yuba City----------Term expires February 28, 1916

ALLEN B. LEMMON, of Santa Rosa----------Term expires February 28, 1914

BRADNER W. LEE, of Los Angeles----------Term expires February 28, 1914

CHARLES S. GREENE, of Oakland----------Term expires February 28, 1912

J. L. GILLIS, of Sacramento----------*Librarian and ex officio Secretary*

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State of California,
Department of the State Library,
Sacramento, Cal., June 30, 1916.

To His Excellency, Hiram W. Johnson,
Governor of California.

Sir: We have the honor to submit the Biennial Report of the State Librarian for the two years ending June 30, 1916.

By order of the State Board of Library Trustees.

R. M. RICHARDSON, *President.*
ALLEN B. LEMMON, *Trustee.*
BRADNER W. LEE, *Trustee.*
CHARLES S. GREENE, *Trustee.*
A. H. HEWITT, *Trustee.*

REPORT OF THE STATE LIBRARIAN.

To the Honorable Board of Trustees of the California State Library.

GENTLEMEN: I have the honor to submit my report covering the transactions of the State Library for the sixty-sixth and sixty-seventh fiscal years, ending June 30, 1916:

FINANCES.

Balance on hand July 1, 1914	$14,345 11
Amount received during the sixty-sixth and the sixty-seventh fiscal years	193,861 49
Total	$208,206 60
Expenditures during the sixty-sixth and the sixty-seventh fiscal years	201,037 57
Balance	$7,169 03

THE LIBRARY FUND.

The legislature of 1915 made the same appropriation for the support of the Library as that of 1913, that is, $197,200.00, for two years. While this appropriation was sufficient three years ago, at the present time it is far from enough to enable the Library to carry on all of its activities as they should be. County libraries have not only increased from twenty-six to thirty-six counties, but the service within the counties has grown many fold. This growth necessarily demands more books and a larger number of library assistants to handle them. To make matters worse the price of books has been advanced by several publishers.

The most serious single tax upon the Library fund has been to provide for the Sutro branch. This department it will be remembered, had no special appropriation from the legislature; but its importance was so great that the Library trustees felt justified in taking it, even though it would be necessary to hamper the work of the main collection for a time. We trust that at the coming session of the legislature this deficiency may in some manner be made up by a generally increased maintenance fund.

STAFF.

J. L. Gillis, Librarian.

Milton J. Ferguson, Assistant Librarian and in charge of Law Department.

Miss Laura Steffens, Second Assistant Librarian.

Jos. H. Quire, Legislative Reference Librarian.

Miss Susan T. Smith, Reference Librarian.

Miss Margaret Eastman, Head of Order Department.

Miss Eudora Garoutte, Head of California Department.

Miss Alice J. Haines, Head of Documents Department.
Miss Mabel R. Gillis, Head of Books for the Blind Department.
Miss Harriet G. Eddy, County Library Organizer.
Mrs May Dexter Henshall, School Library Organizer.
Miss Annie Lowry, in charge of Periodicals and Binding.
Miss Ida G. Munson, Assistant.
Miss Anna Creaner, Assistant.
Miss Beulah Mumm, Assistant.
Miss Mary V. Provines, Assistant.
Miss Elisabeth C. Haines, Assistant.
Miss D. Florence Montfort, Assistant.
Miss Clara L. Murray, Assistant.
Miss Persis C. McIntire, Assistant.
Mrs Olive M. Treichler, Assistant.
Miss Ruth Beard, Assistant.
Miss Helen M. Bruner, Assistant.
Miss Bernice Goff, Assistant.
Miss Lenala Martin, Assistant.
Miss Myrtle Ruhl, Assistant.
Miss Caroline E. Wenzel, Assistant.
Miss Dorothy L. Clarke, Assistant.
Miss Winona McConnell, Assistant.
Miss Marie Lamont, Assistant.
Miss Margaret Hatch, Assistant.
Miss Estella DeFord, Assistant.
Miss Anna Jean Thomson, Assistant.
Miss Ella Clark, Indexer.
Miss Kate M. Foley, Home and Library Teacher for the Blind.
Wm. H. Lugg, Shipping Clerk and Cameragraph Operator.
Elmer J. Walther, Assistant in Law Department.
Miss Emma F. DeMerritt, Book Repairer.
Miss May Sternsdorff, Book Repairer.
Mrs Lela Kinman, Book Repairer.
Miss Gladys M. Kidd, Stenographer.
Miss Lily Tilden, Stenographer.
Miss Florence Lamb, Bookkeeper and Stenographer.
Jos. E. Ryan, Assistant Shipping Clerk and Assistant Cameragraph Operator.
Wallace McBain, Assistant Shipping Clerk.
Lloyd E. Smith, Shelf Lister.
Albert Marty, Messenger.
Ernest Greenwalt, Messenger.

Willard Wooden, Messenger.
Tom Kelley, Messenger.
Thomas Lenahan, Messenger.
J. L. Foss, Janitor.
John W. Driscoll, Assistant Janitor.

The following persons have been employed by the Library during the period covered by this report, but are not now in our service.

Miss Anne B. Bailey.
Mrs Annie K. Blanchard.
Miss Helen V. Briggs.
Miss M. Gladys Brownson.
Joe Cass (temporary).
Miss Blanche Chalfant.
Miss Miriam J. Colcord.
Miss Mabel Coulter.
Miss Essae M. Culver.
Miss Susan deFremery.
Melvin G. Dodge.
Miss Margaret E. Dold.
Elmer Field (temporary).
Miss Matilda Fisher (temporary).
Mrs B. Foley (temporary).
George Glackin.
Miss Mary E. Glock.
Miss Cecilia Henderson.
L. J. Hochderffer.
Miss Edna S. Holroyd.
Miss Elizabeth Lowry.
Alfred Mallett (temporary).
Miss Anne Margrave.
Mervin Nickerson (temporary).
Miss Sarah S. Oddie.
Emmett Phillips.
Geo. J. Raymond.
Raymond Riordon.
Miss Laura Robson.
Miss Jennie Rumsey.
Miss Marion Shinn (temporary).
T. Silkwood (temporary).
Albert Walsh.
Miss Ethel L. Wiles.
C. A. Williams (temporary).

ONE READING ROOM.

The demand for space in which to stack books became so urgent that in the fall of 1914 the General reading room and the California reading room on the fourth floor and the Documents reading room on the second floor were all abolished and all readers are now served in what had been the Law reading room on the first floor of the Capitol Building. The alternate book cases were removed from this room, thereby making desk space for the heads of the various departments of the Library. It was necessary in making this change to remove about half of the Law collection which had previously been accessible to readers; a change which was not well received by the lawyers. The result in the main has made for efficiency; the heads of departments under this plan are all within easy distance for consultation and the users of the Library are thereby more completely and expeditiously served, though the new reading room is too small and crowded to admit of the quiet which is usually demanded in such a library department.

The Catalog and the Order departments which were formerly located in the southeast corner of the building on the fourth floor now occupy the space vacated by the General reading room. The installation of the elevator makes communication between these departments and the reading room very easy. The space vacated by the concentration of the reading rooms has been stacked. It is easily foreseen that the space thus gained will be seriously overtaxed before the new building is ready for occupancy.

For various reasons the Library has adopted the closed stack system.

LAW DEPARTMENT.

The growth of the Law department has been regular during the past two years. No collection of outstanding importance has been acquired. Under the new arrangement mentioned above the law books are not conveniently handy as they were under the old plan. The current editions of the statutes of the various states and the official editions of the state reports, the United States reports and statutes, some of the more generally used collections of cases and the digests are still kept in the reading room. The books which are out of the room are brought by messengers immediately upon request, and the delay at most is only a few minutes.

A new system has been adopted in the binding of the Supreme and the Appellate court records, which continue to be of the greatest value and use to the legal fraternity. The records are now arranged for binding in the same order as that in which the reports of cases appear in the "California Reports" and the "California Appellate Reports." As the citation of cases contained in the bound volumes of records also

appears on the backs thereof, it will be quite as easy in the future to locate the records as it is to find the decision of the court. Under this plan an index will not be essential to the easy use of the records, though it will of course be necessary to have an index for the older records.

BOOKS FOR THE BLIND DEPARTMENT.

The Books for the Blind Department now has 833 borrowers on its list and has 5,683 accessions (books, music, etc.) with which to serve them. During the past two years the total borrowers have increased 198 and the accessions 1,820. The circulation has been 19,679. Our largest monthly circulation was in June, 1916, when 1,260 books, etc., were loaned.

In June, 1915, the head of the department and the Home Teacher attended the meeting of the American Association of Workers for the Blind, held in Berkeley and both gave papers on the work in California. The assistant attended for two days. Our Home Teacher, Miss Foley, was elected second vice president of the association.

Standard Dot having been proposed at the meeting as the uniform type for the English-speaking blind, such books as were available in that type were added to the Library. Although the type has been practically abandoned as a solution of the type question, the books in Standard Dot were a great help in enabling our borrowers to form their own opinions of the merits of the system, and they will always be interesting historically.

We still continue to receive many gifts of books, magazines and music from borrowers and publishers, and all are greatly appreciated. Books are purchased just as fast as suitable ones are published. Music is also added, mainly on request, and many magazines in all types are subscribed for.

A supplement to our Circular and Finding list was issued February 1, 1916, giving all additions to the department since January, 1914. News Notes, giving additions and statistics, continues to be reprinted from News Notes of California Libraries each quarter.

Miss Kate M. Foley, Home Teacher of the blind has been working in that capacity just two years. A report of her work follows. In February, 1916, the head of the department made a trip to Los Angeles and saw the work of the Home Teacher. During the week fifty pupils, some who were being instructed and some who had graduated, were visited. The work being done is marvelous, not only in results but also in the amount accomplished, especially when the great distances covered are considered. The statistics which follow can not begin to show what the Home Teacher actually does, and what the work she is doing means to the blind of the state.

Home Teaching.

The Home Teacher's headquarters are in the Los Angeles County Free Library on Wednesday and Saturday afternoons and in the Long Beach Public Library every other Thursday afternoon. At other times lessons are given in the homes of the blind in Los Angeles, Long Beach and near-by cities. There are pupils at present in Pasadena, San Gabriel, Monrovia, San Fernando, Santa Monica, Glendale, Inglewood and Compton. Outside of Los Angeles County many pupils are being taught through correspondence with the Home Teacher.

Many clubs and organizations of various kinds have been addressed in the interests of the work and for the aid of prevention of blindness.

Handwork is not taught by the Home Teacher, but many pupils are induced either to learn to knit, tat and crochet, etc., or to take up such work again if it had been learned before they became blind. The men are encouraged to work about the house and garden, cut lawns, chop wood, go to the near-by stores and to continue, if possible, the kind of work done before they became blind.

Statistical reports for the two years follow:

From July 1, 1914, to June 30, 1915.

Number pupils taught	62
Number graduated	37
Number still carried	25
Children taught	4
Lessons in homes	381
Lessons in Library	266
Total lessons	647
Pupils reading Moon type	32
Number reading Moon and Braille	6
Reading Braille	13
Reading New York Point	4
Persons visited, but not studying	22
Clubs and organizations addressed	24

From July 1, 1915, to June 30, 1916.

Pupils graduated	29
Pupils still carried	52
Pupils reading Moon	53
Pupils reading Braille	41
Pupils reading New York Point	6
Pupils reading Moon and Braille	13
Pupils deceased	7
Number of children taught	13
Former pupils resuming study	9
Correspondence pupils	14
Persons refusing to study	31
Visits	97
Organizations addressed	8
Lessons given at Library	388
Lessons given at home	541
Total number of lessons	929

DOCUMENTS DEPARTMENT.

During the period covered by this report the system of classifying the United States documents as devised by the superintendent of Documents has been adopted and the entire collection has been reclassified.

A set of the Library of Congress printed catalog cards for the Department of Agriculture publications has been acquired.

The usual legislative reference work has been continued as heretofore. Reference lists on the following subjects have appeared in News Notes of California Libraries: Torrens system of land registration, Home rule in taxation, Water commission act, Exemption of educational institutions from taxation, Condemnation (of property in excess of that needed) for public purposes, Nonsale of game act, and Alien ownership of land.

The municipal documents collection in particular has grown very rapidly. Publications of more cities, etc., are being received; and the documents have now been fully catalogued and classified.

CALIFORNIA DEPARTMENT.

The following cards have been added to our collection: 48 Pioneers and early settlers, 122 Authors, 33 Artists and 71 Musicians. Frequently the person filing these cards is able to give us photographs and other biographical information in the form of letters, etc., copies of books and pamphlets published, reproductions of works of art and musical scores. The collection of Californiana has been added to in large number, as may be seen by consulting the issues of "News Notes of California Libraries."

The most important single piece of work undertaken by the department during the past two years, is the gathering of material covering the dramatic history of the state. Much success has been had in getting hold of photographs of actors and actresses, play bills, biographical information and copies, both printed and manuscript, of plays written by California authors or produced at California theatres. A very promising beginning has been made in this work, particularly through the kindness of Mr Charles Farrell, former editor of the "Dramatic Review" in placing with us his rich collection of dramatic literature. It is hoped that other persons may be induced to follow Mr Farrell's example.

The newspaper "index" now covers the period from August 15, 1846, to March, 1905, and from January, 1913, to March 15, 1916.

REFERENCE DEPARTMENT.

The work of the Reference Department has proceeded along the lines mentioned in the preceding Biennial Report. With the increase in county free libraries the work of the department has become much

heavier; but by reason of the systematization of work, referring requests of individuals to their own local libraries and in general dealing with library systems rather than with individuals, it has been possible to take care of this increase in a satisfactory manner. The addition of a fair number of modern etchings has been welcomed by the art clubs; but the funds available for this purpose have not been sufficient to make the showing which might have been made.

California is still without an educational motion picture and musical record service. We believe that the State Library on account of its distributive system throughout the state, is in the best position to carry on this activity.

CATALOG DEPARTMENT.

The Catalog Department has handled 31,483 volumes and added 98,403 cards to the catalog. This is a very satisfying increase over the amount of work done in the two years covered by the last biennial report. The need of an official catalog, containing an author entry for every title in the Library has been so constant that work on this new tool has been begun. A very good foundation is already at hand in the main catalog kept by the Catalog Department and made up largely of Library of Congress cards. This new catalog will be kept in the Catalog and Order room and will save many trips to the public catalog.

ORDER DEPARTMENT.

The new order system which was installed a little more than two years ago has been an unquestionable success. Almost twice the number of accessions of the years 1912–1914 was made during this biennial period, yet the work of handling them was more easily done.

SUTRO BRANCH.

The Sutro Branch will open its doors to the public in January, 1917. It was hoped that the cataloging and shelving of the books might be so far done that an earlier date could be set; but the fact that funds were not available to employ enough catalogers to finish the task has made this hope futile.

The catalogers have found much material of unusual value in opening up to the light these volumes which had so long been hidden away. With the additions which time will bring, in the way of gifts, when the Branch is ready to receive readers, this collection promises to become an exceedingly valuable reference library. Further delving into it only proves the public spirited generosity on the part of the Sutro heirs in offering it and the wisdom on the part of the State Library Trustees in accepting it for the state.

The Sutro Branch will have quarters in the new San Francisco state building in the Civic Center, the "Program of conditions," etc.,

for which has been issued to architects desiring to enter the competition for the selection of an architect. It is always true of course that prospective tenants of such a building want more space in the total than may be had with the funds available. The lowest limit which we felt might be set and still enable us to do the work contemplated through the Sutro Branch was given to the Engineering Department when the first survey of requirements was made: a total 15,100 square feet of floor space. The estimate as given in the above-mentioned Program has been reduced to 10,000 square feet, a reduction which will seriously handicap forever the work the State Library might do through the Branch. As the Sutro Branch, must of necessity, under the terms of the gift, remain in San Francisco, it would seem wise so to adjust affairs that working room might be set aside for its use. We can not too strongly urge this very important matter.

COMPILATIONS AND INDEXES.

As required by law, the State Library has indexed the Statutes of 1915 and the Journals of the Senate and the Assembly for the same year and also the similar publications for the extra session of 1916. A handbook for the information of members of the Legislature, 1915, was compiled and published. An index to Code sections amended, etc., by legislative bills was prepared for printing in the daily History of legislative business.

The following compilations were made:

General Health Laws.

Dairy Laws.

California Laws of Interest to Women and Children. Supplement 1913–1915.

Presidential Primary Act, indexed.

Style Book of State Printing Office, indexed.

THE PANAMA-PACIFIC INTERNATIONAL EXPOSITION.

While the State Library did not have an exhibit at the Fair, it took part in preparing and supervising the exhibit placed by the American Library Association. During most of the Exposition, some member of the Library staff was in attendance at the American Library Association booth and answered questions which rose out of the material shown. Unusual interest was created by the large map of California setting forth the county free library system. The State Library and the other libraries of California not only financed the placing of the large map and the making of about 2,000 feet of motion picture films showing library development of the state, but also did their full share financially and otherwise towards making the American Library Association exhibit a success. The State Library prepared, printed and distributed several

thousand copies of a pamphlet called "California Library Service—Economical, Equal, Complete."

NEWS NOTES OF CALIFORNIA LIBRARIES.

With the addition of each new county free library system, "News Notes of California Libraries" became a fuller and more complete epitome of library work and development in California. The policy of issuing this publication up to date each quarter has been adhered to. As heretofore special articles of a timely library character and bibliographies have been printed in its pages. On occasion it has been suggested that certain articles, well enough in themselves, but outside of a strictly California library nature, be given publicity through this organ, but we have always felt that the greatest good to the library service of this state could be obtained by keeping "News Notes of California Libraries" strictly within the limits set by its title. The work is now in its eleventh volume.

UNION CATALOG AND DEPOSITORY CATALOG.

Libraries throughout the state continue to send cards for filing in the Union Catalog. As the Catalog grows its usefulness increases very rapidly. The depository set of Library of Congress cards received from the Denver Public Library, together with the unfiled accumulations from that library and also from the Library of Congress, have been completely filed. Cards to the number of 130,270 have been received from the libraries of California during the past two years. Information concerning these catalogs and their contents is gladly furnished.

LIBRARY SCHOOL.

Since its organization in January, 1914, three classes have been graduated from the Library School. The class which finished the course in June, 1916, was the first one coming in under the entrance requirement of college graduation, and owing to the fact that college students of the state were not familiar with the opportunities offered by library work, it consisted of only three members. The class which enters in September, 1916, will be as large as the quarters in the State Library will accommodate, that is, twelve. We consider that the school is amply proving its worth. The only difficulty is that the demand for trained workers is far greater than the supply and in all likelihood will continue to be so for several years to come.

The following is a list of the persons who have finished the course, followed in each case by the numerals indicating the year of graduation:

Beard, Ruth, Modesto, Cal., '14. Assistant State Library, Sacramento.

Bomgardner, Esther, San Diego, Cal., '15. Assistant San Diego County Free Library, San Diego.

Briggs, Helen V., Sacramento, Cal., '14. Out of library work.

Brown, Agnes E., Palo Alto, Cal., '15. Librarian University Farm School Library, Davis.
Bruner, Helen M., Sacramento, Cal., '14. Assistant State Library, Sacramento.
Bullock, Ruth E., Redlands, Cal., '15. Assistant Catalog Department, Los Angeles County Free Library, Los Angeles.
Chalfant, Blanche, Bishop, Cal., '14. Acting Librarian Plumas County Free Library, Quincy.
Clarke, Dorothy L., Sacramento, Cal., '15. Assistant State Library, Sacramento.
Colcord, Miriam J., Modesto, Cal., '14. Acting Librarian Lassen County Free Library, Susanville.
Coulter, Mabel, Salinas, Cal., '14. Assistant Contra Costa County Free Library, Martinez.
DeFord, Estella, National City, Cal., '15. Assistant State Library, Sacramento.
Glock, Mary E., Madera, Cal., '15. Assistant Siskiyou County Free Library, Yreka.
Goff, Bernice L., San Jose, Cal., '14. Assistant State Library, Sacramento.
Gregory, Vivian, Woodland, Cal., '14. Assistant Stanislaus County Free Library, Modesto.
Hatch, Margaret, Santa Rosa, Cal., '15. Assistant State Library, Sacramento.
Henderson, Cecilia, Santa Paula, Cal., '14. Assistant Ventura County Free Library, Ventura.
Holroyd, Edna S., Hanford, Cal., '15. Assistant Monterey County Free Library, Salinas.
Jammé, Louise E., Hood River, Ore., '15. Librarian Public Library, Hanford.
Luke, Amy G., Willows, Cal., '15. Teacher-Librarian High School, Lincoln.
McConnell, Winona, Elk Grove, Cal., '15. Assistant State Library, Sacramento.
Margrave, Anne, Santa Barbara, Cal., '14. Assistant Santa Barbara County Free Library, Santa Barbara.
Martin, Lenala, Sacramento, Cal., '14. Assistant State Library, Sacramento.
Potter, Margaret L., Oakland, Cal., '16. Assistant State Library, Sacramento.
Ruhl, Myrtle, Redwood City, Cal., '14. Assistant State Library, Sacramento.
Rumsey, Jennie, Woodland, Cal., '14. Assistant Yolo County Free Library, Woodland.
Schumacher, Marion L., Hanford, Cal., '15. Assistant Kings County Free Library, Hanford.
Steele, Eunice D., Berkeley, Cal., '16. Assistant State Library, Sacramento.
Wenzel, Caroline E., Sacramento, Cal., '14. Assistant State Library, Sacramento.
Whitbeck, Josephine L., Richmond, Cal., '16. Assistant State Library, Sacramento.

LIBRARY BUILDING.

The bond measure providing $3,000,000 for the construction of two buildings in Sacramento was approved by the people at the general election in November, 1914. Considerable delay has occurred in the acquisition of title to the two blocks of land which the city of Sacramento voted to donate as a site for these buildings. It has been necessary in a few cases for the city to bring condemnation suits, and such matters require much time. Until title to the two blocks is secured and the property turned over to the state, it will be impossible to take any action toward selecting an architect, etc. Meanwhile, however, considerable work has been done in estimating the needs of the various departments of the Library in the new building.

Mention has already been made of the prospects for new quarters for the Sutro Branch.

COUNTY FREE LIBRARIES.

The accompanying table shows very clearly the remarkable development made by the county free library system in California. Without doubt this plan is the most effective and far reaching yet put forward in library work. In the course of a few years every county in California and probably every school district will be organized and receiving in this way a more complete and more economical library service than could be given in any other way. It is worthy of note that in the matter of school districts alone there has been an increase of 545 during the period covered by this report.

LIST OF COUNTIES HAVING COUNTY FREE LIBRARIES

County	Librarian	Established	Income	Books, etc.	Branches	Total school districts in county (including elem. and high)	School districts that have joined
Alameda	Miss Mary Barmby	Sept. 26, 1910	$24,572 00	37,553	47	56	18
Butte	Miss Essae M. Culver	Sept. 3, 1913	9,423 77	11,292	89	81	63
*Colusa	Mrs. Antoinette Hollabaugh	June 8, 1915				44	
Contra Costa	Mrs. Alice G. Whitbeck	July 21, 1913	14,779 60	23,396	62	63	33
Fresno	Miss Sarah E. McCardle	Mar. 12, 1912	25,991 81	39,776	61	171	33
Glenn	Miss Laura Robson	April 8, 1914	5,691 44	6,193	21	44	0
Humboldt	Miss Ida M. Reagan	May 12, 1914	13,374 69	6,295	29	109	0
Imperial	Mrs. Thomas B. Beeman	Feb. 6, 1912	3,832 96	11,850	53	56	36
Inyo	†Miss Jennie May Brown	Sept. 15, 1913	5,256 40	4,390	14	25	4
Kern	Mrs. Julia G. Babcock	Nov. 16, 1910	22,833 30	22,148	45	104	0
Kings	Miss Katharine Post Ferris	June 4, 1912	15,296 42	19,454	64	52	27
Lassen	Miss Miriam J. Colcord	Sept. 7, 1915	3,550 00	2,006	39	44	39
Los Angeles	Miss Celia Gleason	Sept. 5, 1912	123,308 16	100,761	178	180	54
Madera	Miss Maude L. Mast	May 3, 1910	13,261 08	14,790	40	49	29
Merced	Miss Winifred H. Bigley	June 6, 1910	29,483 85	22,316	20	75	22
Modoc	Miss Anna L. Williams	July 8, 1915				44	
Monterey	Miss Anne Hadden	April 6, 1912	11,150 22	8,576	38	98	17
Napa	Not started	Feb. 9, 1916				58	
Plumas	Miss Blanche Chalfant	Sept. 7, 1915	3,757 05	1,904	25	33	14
Riverside	Joseph F. Daniels	Nov. 8, 1911	6,525 14	0	58	81	21
Sacramento	Lauren W. Ripley	Oct. 1, 1908	10,259 37	53,693	394	83	56
San Bernardino	Miss Caroline S. Waters	July 14, 1913	12,258 75	13,580	68	84	28
San Diego	Miss Jennie Herrman	April 5, 1912	18,446 23	20,240	57	124	6
San Joaquin	W. F. Clowdsley	Mar. 7, 1910	11,100 00	0	25	93	0
San Luis Obispo	Not started	July 6, 1915				94	
San Mateo	Miss Anne Bell Bailey	Sept. 5, 1912	5,022 79	1,711	10	40	0
Santa Barbara	Mrs. Frances B. Linn	Feb. 16, 1910	13,800 54	17,687	52	71	29
Santa Clara	Miss Stella Huntington	July 20, 1912	12,221 28	9,990	40	94	20
Siskiyou	Miss Bessie B. Silverthorn	June 7, 1915	8,479 95	4,929	99	95	60
Solano	Miss Clara B. Dills	April 6, 1914	9,648 38	8,149	38	61	29
Sonoma	Not started	May 11, 1916				153	
Stanislaus	Miss Cornelia D. Provines	Aug. 14, 1911	12,707 21	13,875	25	83	1
Tulare	Mrs. Bessie Herrman Twaddle	June 10, 1910	16,537 79	25,220	99	147	19
Ventura	Miss Julia Steffa	April 9, 1915	7,331 75	2,501	36	61	26
Yolo	Miss Eleanor Hitt	July 10, 1910	11,849 02	22,967	67	47	44
35		O1.08-My11,16	$481,751 55	527,242	1,893	2,797	728

*To start work August 1, 1916.

†Miss Brown is on an extended leave of absence. Miss Helen E. Vogleson is acting as librarian.

APPENDIX A.

Debits for the sixty-sixth fiscal year, July 1, 1914, to June 30, 1915.

1914—July 1	Balance on hand	$6 97
	Revolving fund	500 00
July 10	Warrant for special claim	565 95
	Petty cash for July	34 60
July 31	Warrant for salaries	4,968 05
Aug. 11	Warrant for general bills	4,449 55
	Petty cash for August	11 26
Aug. 31	Warrant for salaries	4,672 81
Sept. 8	Warrant for general bills	4,878 84
	Petty cash for September	23 23
Sept. 30	Warrant for salaries	4,169 79
Oct. 2	Warrant for general bills	3,150 19
	Petty cash for October	43 07
Nov. 4	Warrant for salaries	4,201 87
Nov. 6	Warrant for general bills	349 62
Nov. 12	Warrant for general bills	3,564 54
	Petty cash for November	10 04
Nov. 30	Warrant for salaries	4,533 08
Dec. 10	Warrant for general bills	3,356 24
	Petty cash for December	86 68
Dec. 31	Warrant for salaries	4,220 01
1915—Jan. 7	Warrant for general bills	4,132 45
	Department of Engineering	2,743 37
	Petty cash for January	83 80
Jan. 30	Warrant for salaries	5,017 07
Feb. 4	Warrant for general bills	3,833 40
Feb. 4	Warrant for general bills	185 95
	Department of Engineering	3,521 15
	Petty cash for February	38 32
Feb. 27	Warrant for salaries	5,190 62
Mar. 5	Warrant for general bills	2,424 87
	Department of Engineering	966 69
	Petty cash for March	40 89
Mar. 31	Warrant for salaries	5,187 36
Apr. 8	Warrant for general bills	2,463 13
	Department of Engineering	709 50
	Petty cash for April	30 71
Apr. 30	Warrant for salaries	4,958 33
May 4	Warrant for general bills	3,771 16
	Petty cash for May	12 42
May 29	Warrant for salaries	4,884 54
June 3	Warrant for general bills	2,079 99
	Department of Engineering	46 38
	Petty cash for June	24 55
June 30	Warrant for salaries	5,098 08
	Warrant for general bills	1,933 83
	Total	$107,174 95
	Credits for the sixty-sixth fiscal year	107,150 40
	Balance in bank July 1, 1915	$24 55

Credits for the sixty-sixth fiscal year, July 1, 1914, to June 30, 1915.

Items	General Department	Law	Documents and Legislative Reference	News Notes	Catalog	Blind	County Free Library Organization	Library School	Sutro	Total
Books	$10,979 66	$2,801 95				$817 53				$14,599 14
Prints	719 00									719 00
Slides and films	185 86									185 86
Music						27 40				27 40
Maps	52 34									52 34
Subscriptions	1,982 75	376 73				18 83				2,378 31
Salaries	29,683 31	2,700 00	$7,336 00		$7,330 33	3,457 24	$2,870 01	$2,452 95	$1,928 00	57,757 84
Printing	458 80			$1,819 24		28 30				2,306 34
Printing supplies	257 21									257 21
Binding	4,992 80	668 29				10 16				5,671 25
Telegraph and telephone	389 51									389 51
Postage	1,068 97									1,068 97
Express	1,287 41									1,287 41
Cartage and freight	513 97									513 97
Furniture	232 30									232 30
Typewriters, etc.	355 05									355 05
Filing cases	566 04									566 04
Cards	140 99		32 53							173 52
Library of Congress cards	485 37									485 37
Water and ice	76 00									76 00
Rent									1,900 00	1,900 00
Traveling expenses	434 55						1,880 01		76 05	2,390 61
Board meetings	267 40									267 40
California Library Association expenses	75 55									75 55
American Library Association expenses	221 62									221 62
Miscellaneous	2,716 25		2 90						61 55	2,780 70

Expenses Board of Library Examiners	215 10									215 10
Cameragraph	432 00									432 00
Elevator	6,938 74									6,938 74
Vacuum cleaner	150 00									150 00
Stacks	1,403 86									1,403 86
Expense Panama-Pacific International Exposition	350 00									350 00
Revolving fund	500 00									500 00
Totals	$68,132 41	$6,546 97	$7,371 43	$1,819 24	$7,330 33	$4,359 46	$4,750 02	$2,452 95	$3,965 60	$106,728 41
Amount turned over to the State Controller July 1, 1914, to June 30, 1915										421 99
										$107,150 40

APPENDIX B.

Debits for the sixty-seventh fiscal year, July 1, 1915, to June 30, 1916.

1915—July 1	Balance on hand	$24 55
	Revolving fund	500 00
	Petty cash for July	15 96
July 30	Warrant for salaries	4,504 26
Aug. 8	Warrant for general bills	2,725 41
	Department of Engineering	605 00
	Petty cash for August	64 61
Aug. 31	Warrant for salaries	4,371 12
Sept. 14	Warrant for general bills	1,402 40
	Petty cash for September	45 11
Sept. 30	Warrant for salaries	4,541 66
Oct. 9	Warrant for general bills	1,567 69
	Petty cash for October	421 58
Oct. 30	Warrant for salaries	4,616 67
Nov. 13	Warrant for general bills	4,190 49
	Department of Engineering	144 40
	Petty cash for November	533 14
Nov. 30	Warrant for salaries	4,708 72
Dec. 8	Warrant for general bills	2,781 03
	Department of Engineering	7 04
	Petty cash for December	144 26
Dec. 30	Warrant for salaries	4,773 56
1916—Jan. 11	Warrant for general bills	2,642 26
	Petty cash for January	59 63
Jan. 30	Warrant for salaries	4,903 85
Feb. 8	Warrant for general bills	2,340 12
	Petty cash for February	362 91
Feb. 29	Warrant for salaries	5,130 43
Mar. 8	Warrant for general bills	2,716 38
	Petty cash for March	289 50
Mar. 31	Warrant for salaries	5,266 61
Apr. 6	Warrant for general bills	4,377 17
	Petty cash for April	378 44
Apr. 29	Warrant for salaries	5,163 93
May 4	Warrant for general bills	322 61
May 15	Warrant for general bills	3,478 95
	Petty cash for May	367 31
May 31	Warrant for salaries	5,279 38
June 7	Warrant for general bills	2,087 47
	Petty cash for June	70 92
June 30	Warrant for salaries	5,233 20
	Warrant for general bills	3,927 35
	Total	$97,087 08
	Credits for the sixty-seventh fiscal year	97,016 16
	Balance in bank July 1, 1916	$70 92

Credits for the sixty-seventh fiscal year, July 1, 1915, to June 30, 1916.

Items	General Department	Law	Documents and Legislative Reference	News Notes	Catalog	Blind	County Free Library Organization	Library School	Sutro	Total
Books	$7,050 17	$3,392 20				$751 66				$11,194 03
Prints	433 87									433 87
Music						3 08				3 08
Maps	112 05									112 05
Subscriptions	2,373 23	437 31				19 60				2,830 14
Salaries	29,651 02	2,760 00	$8,038 90		$8,084 82	4,245 00	$3,800 00	$579 55	$1,357 88	58,517 17
Printing	683 15			$2,953 48		182 62				3,819 25
Printing supplies	274 94									274 94
Binding	2,624 88	16 77								2,641 65
Telegraph and telephone	385 56									385 56
Postage	1,280 28									1,280 28
Express	1,157 69									1,157 69
Cartage and freight	440 84									440 84
Furniture	128 45									128 45
Typewriters, etc.	495 45									495 45
Filing cases	127 35									127 35
Cards	301 26		8 17							309 43
Library of Congress cards	404 67									404 67
Water and ice	9 00									9 00
Rent									2,700 00	2,700 00
Traveling expenses	692 49						2,164 34		170 65	3,027 48
Board meetings	161 30									161 30
Expenses Board of Library Examiners	51 75									51 75
Miscellaneous	1,646 20		7 34						17 50	1,671 04
Elevator	756 44									756 44
Stacks	99 00								777 25	876 25
Revolving fund	500 00									500 00
Totals	$51,841 04	$6,606 28	$8,054 41	$2,953 48	$8,084 82	$5,201 96	$5,964 34	$579 55	$5,023 28	$94,309 16
Amount turned over to the State Controller July 1, 1915, to June 30, 1916										2,707 00
										$97,016 16

APPENDIX C.

Credits for the sixty-sixth and sixty-seventh fiscal years, July 1, 1914, to June 30, 1916.

Items	General Department	Law	Documents and Legislative Reference	News Notes	Catalog	Blind	County Free Library Organization	Library School	Sutro	Total
Books	$18,029 83	$6,194 15				$1,569 19				$25,793 17
Prints	1,152 87									1,152 87
Slides and films	185 86									185 86
Music						30 48				30 48
Maps	164 39									164 39
Subscriptions	4,355 98	814 04				38 43				5,208 45
Salaries	59,334 33	5,460 00	$15,374 90		$15,415 15	7,702 24	$6,670 01	$3,032 50	$3,285 88	116,275 01
Printing	1,141 95			$4,772 72		210 92				6,125 59
Printing supplies	532 15									532 15
Binding	7,617 68	685 06				10 16				8,312 90
Telegraph and telephone	775 07									775 07
Postage	2,349 25									2,349 25
Express	2,445 10									2,445 10
Cartage and freight	954 81									954 81
Furniture	360 75									360 75
Typewriters, etc.	850 50									850 50
Filing cases	693 39									693 39
Cards	442 25		40 70							482 95
Library of Congress cards	890 04									890 04
Water and ice	85 00									85 00
Rent									4,600 00	4,600 00
Traveling expenses	1,127 04						4,044 35		246 70	5,418 09
Board meetings	428 70									428 70
California Library Association expenses	75 55									75 55

American Library Association expenses	221 62									221 62
Miscellaneous	4,362 45		10 24						79 05	4,451 74
Expenses Board of Library Examiners	266 85									266 85
Elevator	7,695 18									7,695 18
Stacks	1,502 86								777 25	2,280 11
Cameragraph	432 00									432 00
Exhibit Panama-Pacific International Exposition	350 00									350 00
Vacuum cleaner	150 00									150 00
Revolving fund	1,000 00									1,000 00
Totals	$119,973 45	$13,153 25	$15,425 84	$4,772 72	$15,415 15	$9,561 42	$10,714 36	$3,032 50	$8,988 88	$201,037 57

STATE OF CALIFORNIA,
COUNTY OF SACRAMENTO, } ss.

I, J. L. GILLIS, being duly sworn, on oath depose and say: That I am secretary of the Board of Trustees of the California State Library; that the foregoing statement of the expenditures of the State Library for the sixty-sixth and sixty-seventh fiscal years, from July 1, 1914, to June 30, 1916, is true and correct.

J. L. GILLIS.

Subscribed and sworn to before me this 16th day of October, 1916.

M. J. FERGUSON,

[SEAL] Notary Public in and for the County of Sacramento, State of California.

APPENDIX D.

Number of volumes in Library June 30, 1916.

	Number at last report June 30, 1914	Added from July 1, 1914, to June 30, 1916					Grand total
		Purchase	Exchange	Gift	Discard	Total	
Main Library, including Law and California	170,747	13,428	1,898	*3,064	None	18,390	189,137
Books for Blind	3,863	1,355	None	619	154	1,820	5,683
Grand totals	174,610	14,783	1,898	3,683	154	20,210	194,820

*Includes U. S. Government publications.

The books, amounting to 13,830 volumes, listed in this tabulation as "Large Loans Collection" in the report of 1912-14, are those which were formerly sent out through the traveling libraries system. In 1911 they were withdrawn; and then were lent to county libraries, particularly those just starting, in large lots. That need no longer exists; so the books have been offered to the libraries of the State at 30 per cent of their list price. Many of them have been sold, for which reason they are no longer given in the total of books in the State Library.

The total in the Sutro collection has not yet been determined.

APPENDIX E.

BOARD OF LIBRARY EXAMINERS.

Members of the Board.

J. L. Gillis, State Librarian, Chairman.

Everett R. Perry, Librarian Los Angeles Public Library, Secretary.

Robert Rea, Librarian San Francisco Public Library.

Section 6 of the County free library law reads:

A commission is hereby created to be known as the board of library examiners, consisting of the state librarian, who shall be ex officio chairman of said board, the librarian of the public library of the city and county of San Francisco and the librarian of the Los Angeles public library. . . . (Chap. 68, Cal. Statutes 1911).

Two examinations have been held (July 1, 1914—June 30, 1916): Los Angeles, December 5, 1914, and San Francisco, December 7, 1914; San Francisco, December 15, 1915.

Nineteen candidates took the examination and seven passed.

The Board has issued 97 certificates in all.

Certificates of qualification have been issued to the following persons:

First Grade.

Babcock, Mrs. Julia G., Librarian Kern County Free Library, Bakersfield.
Bailey, Anne Bell, Librarian San Mateo County Free Library, Redwood City.
Baird, Jean D., Assistant Alameda County Department, Free Library, Oakland.
Barmby, Mary, Chief Alameda County Department, Free Library, Oakland.
Bigley, Winifred H., Librarian Merced County Free Library, Merced.
Chapin, Artena M., Librarian A. K. Smiley Public Library, Redlands.
Clowdsley, W. F., Librarian Stockton Free Public Library and San Joaquin County Free Library, Stockton.

Coffin, Helen L., Librarian Public Library, Corona.
Culver, Essae M., Librarian Glenn County Free Library, Willows.
Daniels, Joseph F., Librarian Riverside Public Library and Riverside County Free Library, Riverside.
Dills, Clara B., Librarian Solano County Free Library, Fairfield.
Evans, Helen, Assistant State Normal School Library, San Jose.
Ferguson, Milton J., Assistant Librarian State Library, Sacramento.
Gillis, Mabel R., Head Books for the Blind Department, State Library, Sacramento.
Gleason, Celia, Librarian Los Angeles County Free Library, Los Angeles.
Greene, Charles S., Librarian Free Library, Oakland.
Hadden, Anne, Librarian Monterey County Free Library, Salinas.
Haines, Alice J., Head Documents Department, State Library, Sacramento.
Herrman, Jennie, Librarian San Diego County Free Library, San Diego.
Huntington, Stella, Librarian Santa Clara County Free Library, San Jose.
Kennedy, Mrs. Gladys (Brownson) Mrs. Scott Kennedy, Librarian Butte County Free Library, Oroville.
Kennedy, Helen T., Chief Branches Department, Public Library, Los Angeles.
Linn, Mrs. Frances Burns, Librarian Santa Barbara Free Public Library and Santa Barbara County Free Library, Santa Barbara.
Long, Harriet C., Madison, Neb.
McCardle, Sarah E., Librarian Fresno Free Public Library and Fresno County Free Library, Fresno.
Mast, Maude L., Librarian Madera County Free Library, Madera.
Oddie, Sarah S., 2526 Broadway, San Francisco.
Perry, Everett R., Librarian Public Library, Los Angeles.
Provines, Cornelia D., Librarian Stanislaus County Free Library, Modesto.
Reagan, Ida M., Librarian Humboldt County Free Library, Eureka.
Ripley, Lauren W., Librarian Sacramento City Free Library and Sacramento County Free Library, Sacramento.
Smith, Susan T., Reference Librarian State Library, Sacramento.
Steffa, Julia, Librarian Ventura County Free Library, Ventura
Steffens, Laura, Second Assistant Librarian State Library, Sacramento.
Twaddle, Mrs. Bessie (Herrman), Librarian Tulare County Free Library, Visalia.
Waterman, Minerva H., Librarian Public Library, Santa Cruz.
Waters, Caroline S., Librarian San Bernardino County Free Library, San Bernardino.
Watson, William R., Chief Division of Educational Extension, New York State Library, Albany, N. Y.
Whitbeck, Mrs. Alice G., Librarian Contra Costa County Free Library, Martinez.

Second Grade.

Baker, Mignon, Librarian Girls High School Branch, Public Library, Riverside.
Barnett, Margaret Adelle, Librarian Public Library, Santa Rosa.
Beeman, Mrs. Anne (Madison), Mrs. Thomas Beeman, Librarian Imperial County Free Library, El Centro.
Brown, Charlotte M., Librarian University of Southern California Library, Los Angeles.
Brown, Jennie May, Librarian Inyo County Free Library, Independence.
Butterfield, Alice M., Assistant Public Library, Riverside.
Clatworthy, Linda M., Estes Park, Colorado.
Craig, Agnes S., Librarian North Branch, Public Library, Pasadena.
Davison, Mrs. Hannah P., Librarian Emeritus, Free Public Library, San Diego.
Dickson, Lillian L., Head Cataloger, Public Library, Riverside.
Dold, Margaret E., in charge Santa Barbara County Department, Free Public Library, Santa Barbara.
Ellis, Victoria, 427 N. Grand avenue, Los Angeles.
Ferris, Katharine Post, Librarian Kings County Free Library, Hanford.
Field, Clara C., 548 E. Almond avenue, Orange.

Foote, Frances R., Assistant Public Library, Los Angeles.
Goldman, Belle A., Superintendent of Branches and Stations, Public Library, San Francisco.
Hitt, Eleanor, Librarian Yolo County Free Library, Woodland.
Lawrence, Edith C., 5705 Washington avenue, Chicago.
McCluhan, Elva, Assistant City Free Library, Sacramento.
Madison, Mrs. Elizabeth S., Librarian High School Library, Oakland.
Mallory, Gertrude, 5501 Monte Vista street, Los Angeles.
Maynard, Glyde, Assistant Los Angeles County Free Library, Los Angeles.
Mumm, Beulah, Assistant State Library, Sacramento.
Munson, Ida G., Assistant State Library, Sacramento.
Robson, Anna Laura, Assistant State Library, Sacramento.
Silverthorn, Bessie B., Librarian Siskiyou County Free Library, Yreka.
Strother, Nell, Assistant Fresno County Free Library, Fresno.
Vogleson, Helen E., Acting Librarian Inyo County Free Library, Independence.
Wilsey, Della M., Librarian Public Library, Richmond.

Third Grade.

Maxwell, Agnes, Librarian Public Library, Crescent City.
West, Mabel G.
Williams, Anna L., Librarian Public Library, Alturas.

AT PRESENT OUT OF LIBRARY WORK.

Dehan, Mrs. Anna (Weyand) Mrs. Dennis J. Dehan (second grade).
Dickinson, Asa Don (second grade).
Dickinson, Mrs. Norma (Burrell) Mrs. G. C. Dickinson (second grade).
Green, Mrs. Mabel (Prentiss), Mrs. Donald R. Green (first grade).
Harris, Mrs. Emma B. (Barker), Mrs. Daniel Harris (second grade).
Hollabaugh, Mrs. Antoinette M. (Humphreys), Mrs. Thomas G. Hollabaugh (first grade).
Laurence, Mrs. Ethelwyn H. (Fagge), Mrs. Roger Laurence (first grade).
Schurch, Mrs. Bertha (Kunli), Mrs. John Schurch (first grade).

At the meeting of the Board of Library Examiners held in San Francisco, December 15, 1915, it was decided to abolish third grade certificates; to extend all certificates expiring in 1916 to December 31, 1916; and that all certificate holders whose certificates expire in 1916 should be required to present themselves before the Board, on a date to be announced later, to take examinations for the renewal of their certificates.

The Board will hold examinations of applicants for (1) certificates of qualification for the office of county librarian; and (2) for renewal of certificates expiring December 31, 1916, at the Public Library, Los Angeles, September 21–22, 1916, and at the State Library, Sacramento, September 27–28, 1916.

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